

നം: 959/19

വില്ലേജ് ഓഫീസ് താലൂക്ക്
തീയതി: 26/12/19

8310

സ്പ്രിങ്ക്ലററിയ
DEO
താലൂക്ക്

A1

സർ

26/12

വിഷയം: - സെൻസസ് - 2021. ഹിൽഡ്
ഓഫീസർമാരുടെ വിവരങ്ങൾ ശേഖരിക്കുന്നത്
സംബന്ധിച്ച്

20/12

സൂചന: -1/ സെൻസസ് ഡയറക്ടറുടെ 20/12/19 ലെ
10/32/Ttg - 2/19 നമ്പർ കത്തെ്
2/ താലൂക്ക് ഓഫീസർമാരുടെ H1-10018/19
നമ്പർ കത്തെ്

വില്ലേജ് ഓഫീസ്
താലൂക്ക്
സെൻസസ്
2021
26/12

ദേശ് സൂചനയിലേക്ക് താങ്കളുടെ ശ്രദ്ധ
കൊടുക്കുന്നു. സെൻസസ് 2021 ന്റെ
വിവരങ്ങൾ ശേഖരിക്കുന്നതിനായി ഹിൽഡ് ഓഫീസർമാരുടെ
വിവരങ്ങൾ ശേഖരിക്കുന്നതിനായി താങ്കളുടെ ശ്രദ്ധ
കൊടുക്കുന്നു. താങ്കളുടെ ശ്രദ്ധ
കൊടുക്കുന്നു.

വില്ലേജ് ഓഫീസറുടെ,
VILLAGE OFFICER
NO: 23, THRISSUR

എൻക്വയറി നം. 201 - 8310/19 എൻ.ഡി. തീയതി 3/1/19

പകർപ്പ് അറിയിപ്പേക്കും തുടർ നടപടികൾ

കുമാരൻ നമ്പ്യാർ
സ്പ്രിങ്ക്ലററിയ : 2019 ഗവ. ഓഫീസ് താലൂക്ക്
(പ്രധാന ഓഫീസർമാർക്ക്)

20/12
2019
20/12



भारत सरकार, गृह मंत्रालय
Government of India, Ministry of Home Affairs
जनगणना कार्य निदेशालय, केरल

Directorate of Census Operations, Kerala

सी जी ओ कॉम्प्लेक्स, पूंकुलम, वेल्लायणी (पी. ओ.) तिरुवनन्तपुरम - 695 522

C.G.O. Complex, Poonkulam, Vellayani (P.O.) Thiruvananthapuram - 695 522

E-Mail: dco-ker.rga@censusindia.gov.in Telephone: 2481859, 2481861

Fax: 0471-2481860

Dated: 20.12.2019

No.10/32/Trg-2./2019

To

The District Collector & Principal Census Officer,

Thirissur District

Sub: Census 2021-Nomination of Field Trainers-reg.

Ref: D.O No.21099/32/2019 - Trg dated 17.12.2019 from Registrar General & Census Commissioner, India to Chief Secretary, Government of Kerala (copy enclosed)

Sir / Madam,

Kindly see the reference cited above regarding the nomination of Field Trainers. As part of Census 2021, which is a massive coordinated exercise, the Houselisting and Housing Census is scheduled to be conducted during April-May 2020. It may be noted that the selection of Master Trainers was done by the District Collector and Principal Census Officer of the respective districts. The six days mandatory residential training of Master Trainers for the Houselisting and Housing Census had been completed at IMG, Thiruvananthapuram from 18.11.2019 to 23.11.2019. In the next phase of training of trainers, Field Trainers will be trained. Nomination and training of Field Trainers is of critical importance as they are responsible for training the Enumerators & Supervisors on whom the quality of the data collected depends. The criteria for selection of Field Trainers is as follows:

- a) Should preferably be a regular Teacher in Senior Secondary School / Higher Secondary School or a Lecturer / Asst. Professor in a College / University or Lecturer in a District Institute of Education and Training or a similar such educational post, or, be a Group B officer of District / Sub-district Education / Planning / Statistics Department

IMG - Institute of management in Government training centre in Thiruvananthapuram.

- b) Should preferably be presently posted in or residing in or near the same charge for which the nomination is proposed
- c) Should have good verbal communication skills and,
- d) Should not be more than 58 years of age as on 1st January 2020

It may be noted that no Master Trainer should be appointed as a Field Trainer.

The nominations of the Field Trainers have to be made according to the Charge wise allocation shown in Annexure 1 and their particulars (as given in the format at Annexure 2) are to be collected and entered in the Census Management and Monitoring System (CMMS). The details entered should be error free since the database will be used not only for the purposes of scheduling the training but also for transfer of the training allowance and honorarium to the Field Trainers.

As per the reference cited, the Field Trainers will be required to attend a mandatory five days training programme on House - listing and Housing census and Updation of National Population register, since the Census operations are a time bound process, the officers nominated for attending Field Trainer's training must be released on time, and without fail, for their own training, as well as for the training of two or, if so required, three batches of Enumerators and Supervisors that they are required to conduct later, the officers who attend the training programmes for development as Field Trainers will be entitled to receive a training allowance and will also be entitled to honorarium for conducting the subsequent training of Enumerators and Supervisors. Training on entering the data of Field Trainers (in the CMMS Portal) and creating training batches will be arranged once the nomination of the Field Trainers is completed.

In the view of the above, it is requested to treat this matter as urgent and compile the list of Field Trainers by the end of December 2019.

Yours faithfully

Mithra T
20/12/19

(Dr. Mithra .T)
Director

Encl: As above

Copy to :

The Principal Secretary to Government & State Co-Ordinator, Census & NPR, Kerala
GAD, (Secret Section), Secretariat, Thiruvananthapuram

80
20/12/19

20/12/19

20/12/19

Census of India 2021

Personal Details for the Registration on the CMMS Web Portal as the Field Trainer

Sl. No.	Item of Information	Details
1	State	
2	District	
3	Tehsil/Taluk/P.S./Dev. Block/Circle/Mandal	
4	Town (if applicable)	
5	Ward (if applicable)	
6	Name of the Officer (Field Trainer)	
7	Gender	
8	Email Address	
9	Languages Known (up to 2)	
10	Designation	
11	Department / Institute	
12	Office Address	
13	Bank Name	
14	Bank Account Number	
15	Bank IFSC Code	
16	Aadhaar Number	
17	Landline Phone No.	
18	Mobile No. (10 digits)	
19	Date of Birth (DD/MM/YYYY)	

Date

(Signature of the Officer: [Field Trainer])

Above information entered in CMMS portal correctly and registration completed.

Name

Designation

Signature & Date