

11/11/09-10

Date: 11/11/010

From
PIN: 680 020
Secy,
Arab Teachers Academic Complex,
THRISUR Unit.

To
The Headmaster/Principal
.....
*The District Educational Officer
THRISUR*

Sir,

Sub: Improvement programme for Arabic Instruction -Periodical Conference of Arab Teachers Academic Complex - Conducting of:

Ref: (1) Order No. ASO /38240/2000/DPI Dated. 8.6.2000 of the DPI, Kerala.
(2) *ME/ ATC/42/dt/11/10/10/ ME/DDO/ Ekm*

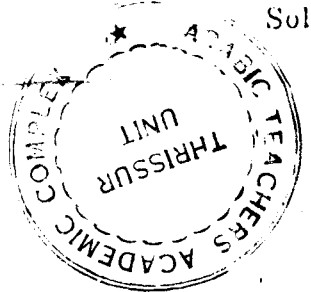
As
On *20-1-2010* at *SBM CPS Kooramcherry - TCR*
It is decided to conduct the next periodical conference of this unit at 9.30 a.m. as per the reference cited above. All Arabic teachers shall attend the same as part of their duty considering as a substitute programme for Teacher training for the primary teachers and a Supplementary Refresher Course for the high School teachers.

21/1/10

The State Arabic Special Officer will visit the centre occasionally, for proper guidance. The Inspector for Muslim Education or Woman Inspector for Muslim Girls Education concerned will preside over the conference and the Educational Officers will visit the centre as envisaged in the order cited.

I request you to kindly depute all Arabic/Urdu teachers of your School so as to enable them to attend the conference promptly. They may not be permitted to attend duty in the school on the day of the ATC conference without reasonable ground. Failure to do so will be viewed seriously as instructed by the Director of Public Instruction. If any teacher is unable to attend the conference due to authorised leave or for any reasons, the matter may be reported to the Arabic Special Officer / IME.

Soliciting immediate action,



Yours faithfully,
[Signature]
Secretary *P.A. Kabeer HSA
C.N.N. Beys HS
Cherpu TCR*

Copy submitted (with C/L) for favour of information and necessary action to the :-

1. State Arabic Special Officer, Office of the DPI, Tvm -14
2. Deputy Director (E)
3. Principal, D.P.F.
4. Dist. Educational Officer, *THRISUR*
5. Asst. Educational Officer,

AB
[Handwritten signature]