

PROFORMA

Name of School :		School Code :
Edl. District :	Sub District :	Section
Land Phone No. :	Mobile :	HS / HSS / VHSS

Name of the Item:

CONFIGURATION WITH SERIAL NUMBER, MODEL NUMBER AND MAKE

Sl.No.	Motherboard	Processor	Memory DDR1/DDR2/DDR3	HDD SATA/PATA	CD/DVD Writer	SMPS	Others
1.							
2.							
3.							
4.							
5.							

Date:

Office Seal

Signature of HM / Principal

Items Received by:

Name: Designation: Date: Contact No.	Total Items Received:
	<i>Signature of person who received</i>
	Date:

Items replaced::

CONFIGURATION WITH SERIAL NUMBER, MODEL NUMBER AND MAKE

Sl.No.	Motherboard	Processor	Memory DDR1/DDR2/DDR3	HDD SATA/PATA	CD/DVD Writer	SMPS	Others
1.							
2.							
3.							
4.							
5.							

Date:

Office Seal

Signature of Service Engineer

Items Received by:

Name: Designation: Date: Contact No.	Total Items Received:
	<i>Signature of HM / Principal</i>
	Date: